

March 2025 Newsletter
Division of Health Service Regulation (DHSR)
Health Care Personnel Education and Credentialing Section (HCPEC)

WEBSITE FOR TRAINING PROGRAMS

In an effort to improve communication, DHSR/HCPEC has combined the education and registry websites into a single source of information.

The new website can be found at <https://ncnar.ncdhhs.gov/index1.jsp>.

Information specific to training programs can be found in the top navigation menu.

Registry Information

- Announcements
- Contact Information
- Guidance
- Forms and Applications
- Nurse Aide I
- Geriatric Aide
- Home Care Specialty Training for Nurse Aides
- Medication Aide – Nursing Home
- Medication Aide – Adult Care
- Administrator Exam – Adult Care
- Personal Care Aide – Adult Care
- Resources

 **Information for New and Existing State-Approved Training Programs**

- Announcements
- Contact Information
- Guidance
- Program Coordinator Resources
- Curriculums
- Forms and Applications
- For Profit Nurse Aide I Training Programs

QUICK REFERENCE GUIDE

DHSR/HCPEC has created a quick reference guide (QRG) to help faculty with common questions regarding training and testing activities.

The QRG is located within the Program Coordinator Resources section at the website below.

<https://ncnar.ncdhhs.gov/index1.jsp>

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NURSE AIDE CURRICULUM – MODULE K

The video in Module K for *Advance Preparation – Activities – #K5: Restraint Alternatives* has been updated. Click [here](#) to view the new video.

The curriculum is available on the DHSR/HCPEC website and has been updated to reflect the change.

SPRING SEASON FOR NURSE AIDE SKILLS TESTING

In the upcoming months, the State will experience an increased number of candidates who need to complete the skills exam.

INF test sites – please consider sharing your INF code.

RTS test sites – please consider adding more test dates.

PASS RATES AND SHARING OPEN SKILLS TEST SEATS

Pass rates are calculated based on where candidates complete the nurse aide training course, not the testing location. Sharing open skills test seats will not affect a training program's pass rates.

HOW TO SHARE OPEN SKILLS TEST SEATS

There are two (2) ways an INF test site can share their open skills test seats.

1. Contact Credentia to open skills test seats to all candidates in the state.
2. Share INF code with specific candidates or training programs.

There are two (2) ways an INF test site can share their INF code.

1. Email the INF code to training programs across the state.
2. Share the INF code with candidates or training programs that contact them directly to determine availability.

Please be advised, all registration deadlines for test events still apply. For example, candidates must register at least 10 calendar days before the skills exam date.

MOBILE DEVICES

Credentia's platform and scheduling system are not optimized for use on mobile devices. It is recommended that candidates use a laptop or desktop when searching for open skills test seats.

SAVE THE DATE – April 11, 2025

In lieu of regional meetings this spring, DHSR/HCPEC is having a virtual state-wide meeting for Program Coordinators on Friday, April 11, 2025 from 10am-12pm.